



**KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216**

BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION
TUESDAY, AUGUST 17, 2021
7:00 PM**

KEYSTONE OAKS SCHOOL DISTRICT SCHOOL DIRECTORS' CALENDAR OF EVENTS

August 17, 2021 – Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

September 14, 2021 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

August 17, 2021

Mrs. Theresa Lydon

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of June 8, 2021 and the Business/Legislative Minutes of June 22, 2021.

II. SCHOOL NURSING SERVICES – PARKWAY WEST CAREER AND TECHNOLOGY CENTER

It is recommended that the Board approve the agreement between Keystone Oaks School District and the Parkway West Career and Technology Center for the provision of School Nursing Services in accordance with Article XIV of the Public School Code in connection with students attending the Parkway West CTC. Said approval shall be effective as of the first day of student attendance at the Parkway West CTC beginning with the 2021-2022 school year and shall be conditioned upon and subject to the approval of the District Solicitor and the CTC Solicitor.

III. DISCUSSION OF POTENTIAL CHANGE TO THE DISTRICT'S HEALTH AND SAFETY PLAN

FOR INFORMATION ONLY

- | | | |
|-------------|--|----------------------------------|
| I. | Parkway West Career and Technology Center Report | <i>Mrs. Annie Shaw</i> |
| II. | SHASDA Report | <i>Mr. Santo Raso</i> |
| III. | PSBA/Legislative Report | <i>Mrs. Theresa Lydon</i> |
| IV. | News from the Boroughs | |
| V. | EXECUTIVE SESSION | |

SUPERINTENDENT'S REPORT

August 17, 2021

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. COMPUTER SUPPORT SPECIALIST

It is recommended that the Board approve the employment of **Benjamin Getkin**, Computer Support Specialist, for a term effective August 18, 2021 through June 30, 2024, with a salary of \$40,000.00.

II. PROJECT SUCCEED CONTRACTS

It is recommended that the Board approve the following school districts for participation in Project Succeed for the 2021/2022 school year:

Bethel Park School District
Brentwood Borough School District
Carlynton School District
Chartiers Valley School District
Moon Area School District
Mt. Lebanon School District
Quaker Valley School District
South Fayette School District
West Jefferson Hills School District

EDUCATION REPORT

August 17, 2021

Mrs. Theresa Lydon, Chairperson

BOARD ACTION REQUESTED

I. TITLE I NON-PUBLIC SCHOOL AGREEMENT BETWEEN KEYSTONE OAKS SCHOOL DISTRICT AND THE ALLEGHENY INTERMEDIATE UNIT

It is recommended that the Board approve the agreement between Keystone Oaks School District and the Allegheny Intermediate Unit in the amount of \$9,949.00 for Non-Public Title I Instructional Services for the Diocese of Pittsburgh Schools and \$1,243.00 for Non-Public Title I Instructional Services for Hillcrest Christian.

For Information Only

These funds are the required non-public shares of the district's allocation.

II. TITLE IIA NON-PUBLIC SCHOOL AGREEMENT BETWEEN KEYSTONE OAKS SCHOOL DISTRICT AND THE ALLEGHENY INTERMEDIATE UNIT

It is recommended that the Board approve the agreement between Keystone Oaks School District and the Allegheny Intermediate Unit in the amount of \$3,177.72 for Title IIA Non-Public School Professional Development Services for Guardian Angel Academy.

For Information Only

These funds are the required non-public shares of the district's allocation.

III. SETON HILL UNIVERSITY DUAL CREDIT AGREEMENT

It is recommended that the Board approve the College in High School Dual Credit Agreement between Keystone Oaks School District and Seton Hill University for the 2021/2022 school year.

For Information Only

Under the terms of this agreement students will have the opportunity to begin taking college-level course work while completing their high school course work.

COMMUNICATIONS REPORT

August 17, 2021

Ms. Neely Crowell, Chairperson

I. REDFORD PHOTOGRAPHY

It is recommended that the Board approve Redford Photography as the Keystone Oaks School District photographer for the 2021/2022 and 2022/2023 school years.

II. BENCHMARKONE

It is recommended that the Board approve the payment of \$900.60 to BenchmarkOne for electronic newsletter services for the 2021/2022 school year.

For Information Only

The company the District used previously, MarketVolt LLC, was purchased by BenchmarkOne and the District will be continuing with their service.

PUPIL PERSONNEL REPORT

August 17, 2021

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. HEALTH CARE STAFFING AGREEMENT – INTERIM HEALTHCARE OF PITTSBURGH INC.

The Administration recommends that the Board approve the Health Care Staffing Agreement for School Services between Interim HealthCare of Pittsburgh Inc. and the Keystone Oaks School District for the 2021/2022 school year.

For Information Only

Provider-Interim Healthcare of Pittsburgh will be providing 1:1 nursing services to a student in the District.

II. LETTER OF AGREEMENT – CHARTIERS CENTER

The Administration recommends that the Board approve the Letter of Agreement between Chartiers Center and Keystone Oaks School District for Student Assistant Program (SAP) Services for the 2021/2022 school year.

III. LETTER OF AGREEMENT – CHARTIERS CENTER

The Administration recommends that the Board approve the Letter of Agreement between Chartiers Center and Keystone Oaks School District for School Based Outpatient Mental Health Services for the 2021/2022 school year.

IV. ADELPHOI EDUCATION INC. AGREEMENT

The Administration recommends that the Board approve the Agreement between Adelphoi Education Inc. and the Keystone Oaks School District to provide educational services on behalf of the District.

V. THE BRADLEY CENTER

The Administration recommends that the Board approve the 2021-2022 Agreement for Educational Services between The Bradley Center and the Keystone Oaks School District.

VI. PRESSLEY RIDGE

The Administration recommends that the Board approve the Addendum #4 to the Contractual Agreement between Pressley Ridge Autism and the Keystone Oaks School District for the 2021/2022 school year.

VII. THE WATSON INSTITUTE

The Administration recommends that the Board approve the agreement between The Watson Institute and the Keystone Oaks School District.

For Information Only

The student attending The Watson Institute will be attending The Watson Institute Social Center for Academic Achievement (WISCA-SOUTH) for the 2021/2022 school year.

VIII. THE WATSON INSTITUTE

The Administration recommends that the Board approve the agreement between The Watson Institute and the Keystone Oaks School District.

For Information Only

The students attending The Watson Institute will be attending The Education Center – South for the 2021/2022 school year.

IX. PROVIDER AGREEMENT

The Administration recommends that the Board approve the Provider Agreement between the Keystone Oaks School District and Pediatric Services of America, LLC d/b/a AVEANNA Healthcare to provide healthcare services to a student for the 2021/2022 school year.

PERSONNEL REPORT

August 17, 2021

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. RETIREMENT

It is recommended that the Board accept the following retirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Frances Edwards	Food Service Worker	August 16, 2021	7

For Information Only

Ms. Edwards was also employed with the prior food service contractor with whom the District contracted.

II. RESIGNATIONS

It is recommended that the Board accept the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Fiona Clark	Secretary – Special Education	July 30, 2021
Lauren Harvilla	School Counselor – Middle School	August 2, 2021
Jennifer Martin	Reading Specialist – Dormont	August 30, 2021
Abbey Schaffer	Special Education Teacher – Dormont	August 19, 2021
Jaime Snyder	Fourth Grade Teacher – Myrtle	August 6, 2021

III. APPOINTMENTS

1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of:

Shannon Check
Life Skills – Myrtle Avenue Elementary
Effective: August 25, 2021
Salary: \$48,500.00 (M, Step 4)

Jessica Naser
MS/HS Family & Consumer Science Teacher
Effective: August 25, 2021
Salary: \$46,500.00 (M, Step 2)

2. Custodial - Maintenance

In compliance with the *Service Employees' International Union Local 32BJ Collective Bargaining Agreement 2021 – 2026*, it is recommended that the Board approve the employment of:

Steven Gable
Maintenance
Effective: July 26, 2021
Salary: \$41,471.00

3. Long Term Substitute

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of:

Adriane Daniels
English Teacher – Middle School
Effective: August 25, 2021 – June 10, 2022
Salary: \$45,500.00 (M, Step 1)

Kimberly Douglass
4th Grade – Dormont Elementary
Effective: August 25, 2021 – June 10, 2022
Salary: \$46,500.00 (M, Step 2)

Angela Torres
Spanish Teacher – MS/HS
Effective: August 25, 2021 – June 10, 2022
Salary: \$46,500.00 (M, Step 2)

4. Substitute Custodian

The Administration recommends that the Board approve the employment of the following substitute custodian at a rate of \$11.50/hour:

<u>Name</u>	<u>Effective Date</u>
Colton Flowers	July 12, 2021

5. Project Succeed Instructors 2021/2022

It is recommended that the Board approve the following individuals as Project Succeed instructors for the 2021/2022 school year:

Joel Vanucci	Director
Lynn Heasley	Career Awareness
Linda Capozzoli	Career Awareness Assistant
Michael Orsi	Special Education
Elizabeth Venturella	Mathematics
Richard Heilmann	English
Beth Smith	Computer Education
John Murphy	Social Studies
Colleen Heaney Mertz	Science

6. Food Service Personnel

It is recommended that the Board approve the following individuals as Food Service employees for the 2021/2022 school year:

<u>Name</u>	<u>Hourly Wage</u>
Kimberly Beck	\$10.28
Ryan Briggs	\$20.52
Tracee Burrell	\$12.00
Tina Conn	\$12.23
Pat Joseph	\$10.75
Melanie Kessler	\$11.00
Barbara Maide	\$10.75
Barb Routh	\$10.75
Mark Shaffer	\$11.00
Tracey Slagle	\$14.47
Jodi Uhron	\$10.50

7. Approval of Activity Stipends

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2021/2022 school year:

Activity	Position	Sponsor	Stipend
Allies (HS)		Rebekah Brooks	\$1,500.00
Best Friends Club (HS)		Matthew Richert	\$1,500.00
Best Friends Club (MS)		Andy Bochicchio	\$500.00
		Allyson Hepler	\$500.00
		Steve McCormick	\$500.00

		Daniel Galentine	\$375.00
		Nicole Niccolai	\$375.00
Best Friends Club (Myrtle)		Zachary Whitfield	\$375.00
		Teresa Zimmerman	\$375.00
Cross County (HS)	Head Coach	Judith Fritz	\$5,000.00
Cross County (MS)	Head Coach	Lainey Resetar	\$3,000.00
Environmental Club (HS)		Jennifer Bogdanski	\$1,500.00
Environmental Club (MS)		Carolyn Manko	\$1,500.00
FBLA		Linda Celli	\$3,000.00
French Club		Julie O'Mara	\$1,500.00
Football (Varsity)	Assistant	Steve McCormick	\$5,600.00
	Assistant	Jim Feeney	\$5,200.00
	Assistant	Donnie Burns	\$5,200.00
	Assistant	Alex Smith	\$2,500.00
Football (MS)	Assistant	Stephen Kelly	\$1,666.66
Junior/Senior Class		Christina DeAngelis	\$1,500.00
Marching Band		William Eibeck	\$8,500.00
Math Club (HS)		Josh Kirchner	\$1,500.00
Medical Careers Club (HS)		Judith Fritz	\$1,500.00
Mileage Club (Aiken)		Jennifer Watenpool	\$3,000.00
National Honor Society (HS)		Danielle Kandrack	\$1,500.00
Nature Club (Myrtle)		Daniel Galentine	\$750.00
		Zachary Whitfield	\$750.00
Odyssey of the Mind (District Wide)		Jessica Dobson	\$5,000.00
Pep Club (HS)		Christina DeAngelis	\$1,500.00
PJAS (HS)		Rebecca Hritz	\$1,500.00
Robotics (HS)		Jeffrey Oestrich	\$3,000.00

Science Club (HS)		Michelle McSwigan	\$1,500.00
Soccer (Boys MS)	Assistant	Pat Simmons	\$2,000.00
Spanish Club (HS)		Lisa Forlini	\$1,500.00
Strength Club (HS)		Nick Kamberis	\$3,000.00
Student Senate (HS)		Lainey Resetar	\$1,500.00
Student Senate (MS)		Mark Kopper	\$1,500.00
Technology Club (HS)		Dennis Sarchet	\$750.00
		Craig Wetzel	\$750.00
Varieties		Nancy Kraemer	\$3,000.00
Yearbook (MS)		Sarah Fontanesi	\$750.00
		Amy Torcaso	\$750.00
Yearbook (HS)		Linda Celli	\$1,500.00

IV. TENURE

It is recommended that the Board recognize the following individuals as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on August 22, 2021 with a Professional Contract:

Kaitlyn Caron	Aiken/Dormont/Myrtle
Matthew Sartore	Dormont

V. LEAVE OF ABSENCE

It is recommended that the Board approve the following individual for Family and Medical Leave:

Employee 3645 - September 9, 2021 to December 6, 2021

FINANCE REPORT

August 17, 2021

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JUNE 30, 2021

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of June 30, 2021 (Check No. 64528-64797)	\$772,571.60
B. Food Service Fund as of June 30, 2021 (Check No. 9565-9567)	\$9,358.72
C. Athletics as of June 30, 2021 (Check No. 3271-3273)	\$358.00
D. Capital Reserve as of June 30, 2021 (None)	\$0.00
TOTAL	\$782,288.32

II. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JULY 31, 2021

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of July 31, 2021 (Check No. 64798-65055)	\$1,085,896.45
B. Food Service Fund as of July 31, 2021 (Check No. 9568-9576)	\$17,682.00
C. Athletics as of July 31, 2021 (Check No. 3274-3282)	\$8,363.95
D. Capital Reserve as of July 31, 2021 (None)	\$0.00
TOTAL	\$1,111,942.40

III. CONTRACT TO PURCHASE MEALS FROM SCHOOLS – HEAD START

It is recommended that the Board approve the *Contract to Purchase Meals from Schools* between the Keystone Oaks School District and the Allegheny Intermediate Unit Head Start program located in Dormont Elementary School, for the 2021/2022 school year.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2020 – 2021 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2020-2021 BUDGET TOTAL	2020-2021 12 MONTH JUNE/ACTUAL	MONTH END + ESTIMATE PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources	\$ 29,055,241	\$ 30,403,801	\$ 30,405,473	\$ 1,350,232
7000	State Revenue Sources	\$ 12,349,006	\$ 12,742,899	\$ 12,762,928	\$ 413,922
8000	Federal Revenue Sources	\$ 946,330	\$ 1,171,645	\$ 1,171,645	\$ 225,315
Total Revenue		\$ 42,350,577	\$ 44,318,345	\$ 44,340,046	\$ 1,989,469
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries	\$ 17,502,435	\$ 14,532,621	\$ 17,253,024	\$ 249,411
200	Benefits	\$ 10,794,110	\$ 9,193,340	\$ 10,446,550	\$ 347,560
300	Professional/Technical Services	\$ 1,863,096	\$ 1,536,668	\$ 1,599,237	\$ 263,859
400	Property Services	\$ 1,124,200	\$ 989,897	\$ 1,080,671	\$ 43,529
500	Other Services	\$ 5,242,271	\$ 4,636,554	\$ 4,812,127	\$ 430,144
600	Supplies/Books	\$ 1,334,927	\$ 1,419,466	\$ 1,555,018	\$ (220,091)
700	Equipment/Property	\$ 328,850	\$ 993,679	\$ 2,420,682	\$ (2,091,832)
800	Other Objects	\$ 490,420	\$ 464,912	\$ 465,455	\$ 24,965
900	Other Financial Uses	\$ 4,500,000	\$ 5,960,613	\$ 5,960,613	\$ (1,460,613)
Total Expenditures		\$ 43,180,309	\$ 39,727,750	\$ 45,593,377	\$ (2,413,068)
Revenues exceeding Expenditures		\$ (829,732)	\$ 4,590,595		\$ (423,599)
Other Financing Sources/(Uses)					
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JULY 31, 2021

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 7/1/2021	\$ 75,813.12	\$ 5,736.75
Deposits	\$ 58.10	\$ 10,000.72
Subtotal	\$ 75,871.22	\$ 15,737.47
Expenditures	\$ -	\$ 8,221.95
Cash Balance - 7/31/2021	\$ 75,871.22	\$ 7,515.52

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF JULY 31, 2021

	BALANCE
GENERAL FUND	
FNB BANK	\$ 2,359,643
PAYROLL (pass-thru account)	\$ 14,844
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 7,516
PLGIT	\$ 3,779,636
FNB MONEY MARKET	\$ 151,705
PSDLAF	\$ 162,299
INVEST PROGRAM	\$ 181,723
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,987,507
COMPENSATED ABSENCES	\$ 430,748
	<u><u>\$ 9,075,621</u></u>
 CAFETERIA FUND	
FNB BANK	\$ 99,269
PLGIT	\$ 222,672
	<u><u>\$ 321,941</u></u>
 CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 44,674
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	<u><u>\$ 45,475</u></u>
 GRAND TOTAL	 <u><u>\$ 9,443,037</u></u>